



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		SURI VIDYASAGAR COLLEGE
Name of the head of the Institution		Dr. Tapan Kumar Parichha
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03462251754
Mobile no.		9434498738
Registered Email		surividyasagarcollege1942@gmail.com
Alternate Email		svctkp@gmail.com
Address		College Para, Suri, Birbhum
City/Town		Suri
State/UT		West Bengal
Pincode		731101
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Soumya Ranjan Bhattacharyya
Phone no/Alternate Phone no.	03462251754
Mobile no.	9830829832
Registered Email	surividyasagarcollege1942@gmail.com
Alternate Email	svctkp@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://surividyasagarcollege.org.in/FileDetails/Upload/2022-10-14/6348f65023802_aqar_report_%202018-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://surividyasagarcollege.org.in/FileDetails/Upload/2021-09-16/academic%20calendar%202019-20_compressed.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	77	2006	02-Feb-2006	01-Feb-2011
2	B++	2.77	2016	01-Dec-2016	30-Nov-2021

6. Date of Establishment of IQAC	01-May-2006
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Awareness programme on Academic best practices through one day seminar	30-Jul-2019 1	90
Plantation of vegetable garden in Rabindra Chatrabas	01-Jul-2019 365	40
Student Satisfaction survey (SSS) formulated and feedback form implemented	28-Jun-2019 1	10
Wall magazine week commemorated between 06.09.2019-12.09.2019	06-Sep-2019 7	0
One day seminar on Gender equity and Women Rights	30-Nov-2019 1	126
Departmental seminars of History department, Bengali department	08-Nov-2019 2	100
Workshop on Awareness on wildlife conservation of today	29-Jul-2019 5	250
Participation in NIRF	01-Jul-2019 60	0
Participation in Swachhata Ranking	01-Jul-2019 0	0

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Suri Vidyasagar College	State Govt. salary and other grants	State govt	2019 365	94138608

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the

Yes

decisions have been uploaded on the institutional website	
Upload the minutes of meeting and action taken report	View Uploaded File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Encouraging and promoting research environment among faculty members 2. Promoting open academic atmosphere within the campus 3. Promoting measures for ragging free campus. Anti ragging bill boards displaying the mobile phone numbers of the committee members were prominently displayed at high visibility location within the campus 4.Constant upgradation of College Library by procuring more text and reference books 5. Encouraging students to participate in exhibitions, essay competitions, quiz and seminars.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Implementation of Feedback forms for all stakeholders	Students and Teachers Feedback forms implemented
Implementation of student satisfaction survey	Student satisfaction survey collected from students
Conduction of workshop/seminar on Academic best practices and Gender equity and women empowerment	A one day seminar on Intellectual property right was conducted on 30.07.2019. The seminar on Gender equity and Women empowerment was conducted on 30.11.2019
Upgradation/ maintenance of ICT Facility of the College. Upgradation of College automation software.	Provisions are made through RUSA funding to upgrade ICT facility including computers, printers, LCD projectors, etc. The process of upgradation and installation of new software for college automation to integrate admission, fees submission, student database maintenance, etc. is in progress
Reducing carbon footprint	The conventional lighting including the high power sodium lights and spotlights in the campus are gradually being replaced by low power consumption LED lights
Increase floor space for classrooms	Proposal for increase of floor space for classrooms, toilets etc. approved by RUSA for construction. Proposal

submitted to and sanctioned by WBHED for construction of additional classrooms.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body

Meeting Date

Governing Body, Suri Vidyasagar College

12-Mar-2022

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

26-Feb-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Yes, the college collects information in relation to academic and administrative purposes from different subcommittees, College office etc. the process of student admission and subsequent enrolment in the College is fully automated through office automation software. The updation of fees collection is also done through the automation software. The registration of students for semester end University examination and issuing of admit card is also done through web portal based data management system provided by the University for collection of data for the incumbent students, which is done from the College office. Subsequently, the admit cards are generated and distributed by the college office.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500

words

Suri Vidyasagar College being an affiliate college of the University of Burdwan, the syllabus modification and updation are done solely by the university. However, based on the current syllabi, the departments draw up detailed teaching plan for each of the faculty members, who then implement the teaching plan in their respective classes. This ensures timely and effective delivery of education to the incumbents. The internal assessment tests/project reports/seminars etc. are carried out regularly as per the CBCS guidelines and the marks obtained record is maintained by the departments and forwarded to the college for updation of the student evaluation process. Apart from traditional chalk and talk method of teaching, the college gives impetus to the ICT based teaching learning through use of powerpoint presentation, audio-visual support and computer laboratories. Teachers regularly take extra classes as tutorial for those students who are lagging behind or the whole class. Speaking and ICT skill enhancement of the students are encouraged through powerpoint based seminars organized for the students. The students of the Science faculty also take part in the Science model exhibition to augment practical skills to the syllabus based study.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Karate training programme for girls under Sukanya Scheme	nil	01/01/2020	90	nil	self defense

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	nil	01/07/2019
BCom	nil	01/07/2019
BSc	nil	01/07/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	nil	01/07/2019
BCom	nil	01/07/2019
BSc	nil	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	4	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
nil	01/07/2019	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Health awareness among schedule cast community in rural area organized by Dept. of Mass. Comm. and Journalism	4
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The feedback recorded in the feedback form is collected from the various stakeholders and are analyzed. The results are discussed in the IQAC and the Institutional evaluation is communicated to the relevant authority.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BA General	2095	0	1187
BSc	BSc General	314	0	70
BSc	Microbiology(H)	49	0	35
BA	Bengali (H)	97	0	83
BSc	Botany (H)	46	0	33
BA	Geography (H)	32	0	28
BSc	Physics (H)	46	0	36
BA	Arabic (H)	60	0	36
BCom	Accountancy (H)	97	0	14

BA	History (H)	97	0	93
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	4077	21	58	0	8

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
104	70	4	5	3	3

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Teachers take special classes based upon the syllabus requirement and the requirement of the students. Tutorial classes are also taken for the students to make each of them academically at par. Counselling of students on a personal basis is often done by individual Teachers on the request/demand/necessity of individual students at moments of crisis or confusion. Information regarding newer avenues/approaches is communicated to allow development of individual talent/ability.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4058	58	1:70

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
117	104	15	0	31

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	nil	Assistant Professor	nil
2020	nil	Assistant Professor	nil

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	nil	2019-20	01/07/2019	01/07/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Since the implementation of the CBCS curriculum from the 2017-18 academic session, the new batch students study under semester system. As a part of their curriculum, they appear for internal assessments and project reports/field study, which are then submitted for evaluation. The internal assessment is conducted through question papers, viva-voce or submission of assignment. Some departments also arrange for student seminars, often via power-point presentation. Apart from that, the students of the old syllabus sit for base level and terminal examinations every year before appearing for their final examinations. The answer scripts are evaluated and the internal marks are displayed prominently in the departmental notice board for the students to see and sent to the University in the stipulated proforma for the new CBCS syllabus. There is also provision for the students to see the evaluated answerscripts.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar is prepared at the beginning of each academic session in the month of July. The same is distributed among the students and teachers for proper implementation. The calendar mainly contains date of important events which will be performed during respective session and internal assessment schedule of the college along with list of holidays. The academic calendar is adhered for conducting examinations and other important events as far as practicable.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://surividyasagarcollege.org.in/FileDetails/Upload/2022-10-15/PROGRAMME%20OUTCOME%202019-20.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
ACCH	BCom	Accountancy (H)	9	3	33.3
BCOMG	BCom	B. Com (G)	6	3	50.0
PHIH	BA	Philosophy (H)	14	11	78.6

BNGH	BA	Bengali (H)	58	48	82.8
ARABICH	BA	Arabic (H)	39	29	74.4
PLSH	BA	Political Science (H)	46	35	76.0
ECOH	BA	Economics (H)	4	3	75
ENGH	BA	English (H)	56	53	94.6
SNSH	BA	Sanskrit (H)	29	20	68.0
GEOH	BA	Geography (H)	13	12	92.3
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://surividyasagarcollege.org.in/FileDetails/Upload/2022-10-14/Sudent%20survey%20summary%2019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	nil	0	0
Minor Projects	0	nil	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
A one day seminar on Intellectual property right	IQAC	30/07/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
nil	nil	nil	01/07/2019	nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
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nil	nil	nil	nil	nil	01/07/2019
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Arabic	4	0
International	Physics	5	0
International	Botany	1	0
International	Geography	2	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
History	1
Geography	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Phylogenetic relationship of some species of <i>Allium L.</i> on the basis of morphological, biochemical and cytological study	A. Paul, A. Roy and N. Banerjee	International Journal of Recent Scientific Research	2019	0	Suri Vidyasagar College	46
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Phylogenetic relationship of some species of Allium L. on the basis of morphological, biochemical and cytological study	A. Paul, A. Roy and N. Banerjee	International Journal of Recent Scientific Research	2019	2	46	Suri Vidyasagar College
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	21	29	26	22
Presented papers	2	4	0	0
Resource persons	1	0	0	2
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Seminar on Consumer Protection	Consumer forum, Birbhum District	3	28
Karate training programme for girls under Sukanya Scheme	Birbhum district police under Sukanya Project	3	16
Awareness programme on AIDS and Blood testing	CMOH, Birbhum district	3	41
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
nil	nil	na	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Tree plantation	NSS	Tree Plantation on campus	3	32
Fit India cycle rally	NSS	Fit India cycle rally	3	57
Birbhum District Police Sukanya Scheme	NSS	Karate training programme for girls under Sukanya Scheme	3	16
Swachha Bharat	NCC	Swachha Bharat summer internship 10TH JUNE, 2019 TO 31ST JULY, 2019	1	10

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
research collaboration	1	UGC MRP	10

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	0	na	01/07/2019	30/06/2020	0

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
nil	01/07/2019	na	0

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	22.03

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar Halls	Existing
Video Centre	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Others	Existing
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Fully	3.22.10	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	32860	0	2600	1502538	35460	1502538
Reference Books	22258	0	769	137635	23027	137635
e-Books	1	0	0	0	1	0
Journals	9	0	4	0	13	0
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	21	0	0	0	21	0

Library Automation	37830	0	4212	0	42042	0
Weeding (hard & soft)	0	0	0	0	0	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
na	nil	na	Null
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	67	3	5	1	0	3	1	10	0
Added	1	0	0	0	0	0	0	0	0
Total	68	3	5	1	0	3	1	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
none	Null

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	1736103	0	314453

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Governing body of Suri Vidyasagar College forms various subcommittees to look after the various physical, academic, ICT, Library and sports infrastructures. Based on their proposals, the Development committee consider their proposal and recommend the same for adoption by the Governing body, which subsequently send the approved proposal to the Finance committee. After approval of Finance committee, the various purchases and maintenance is done via the respective subcommittee/ purchase committee or by the College

authority. Purchases are done either through e tender or by inviting quotations through publication in college website, local newspapers, notice in public places etc. The College does addition/alteration and maintenance of its infrastructure on a need based and priority based basis. The following items were maintained/repaired and floor space added - • Office automation software by Tapaja Solutions, Kolkata and MSS enterprise, Bardhaman •Maintenance of water purifiers and cooler as and when required • Maintenance of Green generator •Occasional servicing of computers and other electronic and electrical items is done as and when required.

<https://surividyasagarcollege.org.in/FileDetails/Upload/2022-11-03/4.4.2%2003.11.22.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	nil	0	0
Financial Support from Other Sources			
a) National	various state and central scholarships	1040	601
b)International	nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
nil	01/07/2019	0	nil
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	nil	0	0	0	0
2020	nil	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
nil	0	0	Postal service and Police constable	6	6
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	1	BA (Hons)	History	Visva Bharati	MA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0
GATE	0
GMAT	0
CAT	0
GRE	0
TOFEL	0
Civil Services	0
Any Other	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual College sports	College	200
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	na	National	Nil	Nil	Nil	na

2019	na	International	Nil	Nil	Nil	na
2020	na	National	Nil	Nil	Nil	na
2020	na	International	Nil	Nil	Nil	na
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The General Secretary of the Students Union is a representative the Governing Body of the College, which is the highest decision making authority. The students union helps in carrying out the College sports, Fresher's Welcome, Annual Cultural Function, etc. Currently the Student Union doesnot exist as no student election had been held.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Various committees are formed by the Governing Body for smooth functioning of the college. The committees are formed by the teaching and non-teaching members of the college. The members look after the matter entrusted on them. Different policy decisions are taken by the members of the committee after a healthy discussion on the required issues. Unanimous or majority opinion sets forth the decision of the committee. The elected students union general secretary is a part of the decision making Governing body of the College Cultural programmes like College social, Freshers welcome and College sports are conducted by the students union under the guidance of Teacher representatives.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Being an affiliated college of The University of Burdwan, the college

follows the curriculum of the university concerned. The faculty members of several departments of the college are the members of the Board of Studies and Syllabus Restructuring Committee of the university. The members also play a major role in the curriculum designing and development.

Teaching and Learning

The college gives considerable importance to the teaching and learning activities of the institution. The college prepares an academic calendar every year in advance which helps teachers and students to draw up their own academic plan properly. On the basis of this the teachers prepare their teaching plan well in advance and circulate it among the students. Different departments organise educational tours and field studies for practical orientation so that students can increase their knowledge base to a larger extent. Students seminars are conducted every year to improve students' presentation ability and speaking skill. The various departments provide project assignments to their students as part of their curriculum. Teacher-Student bonding is encouraged for improving teaching and learning environment.

Examination and Evaluation

Continuous assessment of the students throughout the year is carried out as per current CBCS programme followed by the college. Class test as a part of internal assessment is taken by faculty members followed by an end semester examination by the university. Class test performance is communicated to the parents in the parents-teacher meeting held every year. Faculty members are also engaged with the evaluation of answer scripts of end semester examinations conducted by the university.

Research and Development

Faculty members are updated regularly with new research projects and funds availability by the research and publication subcommittee. Committee encourages faculty members in conducting research activities and assists them in procuring funds and other technical aspects of starting research work.

Library, ICT and Physical Infrastructure / Instrumentation

The library is fully automated with KOHA version 3.22.10. Author-wise and

title- wise search of books is facilitated in the library. 4 LCD projectors are available in the classroom, seminar hall, conference hall and departments for use. Digital records of students are maintained regularly. Well-equipped science laboratories and computer laboratories with 34 computers are available for students to access.

Human Resource Management

Human Resource Management is an important strategic area of any successful organisation. Keeping this in mind, the college encourages its faculty members and non-teaching staff to develop and grow their knowledge and skills regularly. Faculty members regularly attend seminars, present papers, participate in orientation/ refresher courses for this purpose. Workshops and training programmes are organised regularly in the college to develop the knowledge and skill of teaching and non-teaching staff members. College also encourages its employees to attend similar training programmes and workshops organised by other institutions. College, its different departments and IQAC regularly organises seminars and workshops to develop the knowledge base of its employees. Regular appraisal of faculty members by students is also done through student feedback.

Industry Interaction / Collaboration

NIL

Admission of Students

Admission of the students in the college is totally merit based. The whole admission process of the college is carried out through an online admission portal following the guidelines of university and state government. The college strictly follows all the reservations rules and regulations of the university and government.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Development committee, finance committee and the governing body takes in proposals for development related activity and implemented under supervision of supervising authority.
Administration	College Website acts as a mirror of all the college activities and information. Different current college

	activities and information are provided on the college website through notices for general display. For this purpose website administration and updating are carried out regularly. The office is automated with an automation software through which student information is available to different stakeholders. Communication with university, other officials, teaching and non-teaching staff are regularly carried out through emails.
Finance and Accounts	Accounts work is maintained with an automated software in the college. Student information is kept with the help of this software. Payment of staff salary and payment of student scholarships are made electronically. Admission form fill-up, enrolment and University Examination form fill-up are also done online.
Student Admission and Support	Student admission is totally carried out through an online portal of the college. The whole process is monitored by an online admission committee headed by the Principal of the college. Admission of the students is made on the basis of merit only. All the student information is dealt with an automated software which is available to the office staff members for their use. Students are informed various information through email, sms and college website.
Examination	Admit card of the students sitting for examinations are sent from the University electronically. The internal marks of the students are uploaded electronically through the University portal

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	nil	nil	nil	0
2020	nil	nil	nil	0
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the	Title of the	From date	To Date	Number of	Number of
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	professional development programme organised for teaching staff	administrative training programme organised for non-teaching staff			participants (Teaching staff)	participants (non-teaching staff)
2019	Awareness programme on Academic best practices through one day seminar with emphasis on plagiarism	nil	30/07/2019	30/07/2019	Nil	Nil
2020	NIL	nil	01/07/2020	01/07/2021	Nil	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refreshers Course	1	27/01/2020	08/02/2020	14
Orientation Programme	1	09/07/2019	29/07/2019	21
Orientation Programme	2	11/09/2019	01/10/2019	21
Refreshers Programme	1	19/08/2019	02/09/2019	14
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	1	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Suri Vidyasagar College Employees' Co-operative Credit Society provides loan to its teaching staff for different purposes as when needed.	Suri Vidyasagar College Employees' Co-operative Credit Society also lends money to its non-teaching staff in their need.	1.The college provides full and half free concession of students' fees to its needy and meritorious students every year. 2.The

institution organises a free health check-up camp for the students every year.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial audit had been done till 2016-17. Internal audit is conducted occasionally for utilisation/justification of various funds.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	na
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	nil	No	nil
Administrative	No	nil	No	nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

nil

6.5.3 – Development programmes for support staff (at least three)

nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Encouraging and promoting research environment among faculty members
 2.Promoting open academic atmosphere within the campus 3.Promoting measures for ragging free campus. Anti-ragging bill boards displaying the mobile phone numbers of the committee members were prominently displayed at high visibility location within the campus 4.Constant upgradation of College Library by procuring more text and reference books 5.Encouraging students to participate in exhibitions, essay competitions, quiz and seminars. 6. Some departments conducted Open book exam for the internal assignments.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality	Date of	Duration From	Duration To	Number of
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	initiative by IQAC	conducting IQAC			participants
2019	Awareness programme on Academic best practices through one day seminar	30/07/2019	30/07/2019	30/07/2019	0
2019	One day seminar on Gender equity and Women Rights	30/11/2019	30/11/2019	30/11/2019	0
2019	Plantation of vegetable garden in Rabindra Chatrabas	01/07/2019	01/07/2019	01/07/2019	40
2019	Student Satisfaction survey (SSS) and student feedback taken and analyzed	01/07/2019	01/07/2019	01/07/2019	0
2019	Wall magazine week commemorated	09/09/2019	09/09/2019	14/09/2019	0
2020	Karate training programme for girls under Sukanya Scheme	01/01/2020	01/01/2020	31/03/2020	20
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
One day seminar on Gender equity and Women Rights	30/11/2019	30/11/2019	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. The college is gradually replacing the conventional lighting source like tube light and bulbs with LED light
 2. NSS regularly takes initiative for cleaning of the college campus
 3. Tree plantation is carried out regularly by NSS and NCC
 4. Plantation of vegetable garden in Rabindra Chatrabas (Boys hostel)

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5
Provision for lift	No	0
Ramp/Rails	Yes	5
Braille Software/facilities	No	0
Rest Rooms	No	0
Scribes for examination	No	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	1	10/07/2019	21	Swachha Bharat summer internship by NCC	Cleaning and bleaching, awareness programme, tree plantation in College surroundings villages and town area	11
2020	Nil	1	03/01/2020	1	Seminar on Consumer protection	Awareness on consumer rights by Consumer forum	31
2020	Nil	1	05/03/20	1			44

			020		Awareness programme on AIDS and blood testing	Awareness programme on AIDS and blood testing by CMOH, Birbhum district
View File						

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
nil	01/07/2019	nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
nil	01/07/2019	30/06/2020	Nil
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p>1.The college is gradually replacing the conventional lighting source like tubelight and bulbs with LED light 2. NSS regularly takes initiative for cleaning of the college campus 3. Tree plantation is carried out regularly by NSS and NCC 4. Plantation of vegetable garden for the students hostel 5. Promoting plastic free campus 6. Maintenance of solar pump 7. Promoting smoking free campus</p>

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

<p>Annual Students Seminar Feedback System from All stake holder and Analysis for the uplift. Interaction with Guardians (Parent Teacher Meet) Honouring Meritorius Students under Arun Sen Memorial Foundation Organization of Endowment Lectures/Seminars/Workshops on Regular basis. Maintaining Eco Friendly College Campus (Regular Plantation Programme, Water harvesting system installed at Aurobindo Bhavan, Solar Light system installed at the Girls Hostel, Three Green Generators installed at the Collee Campus for power backup, College Campus declared as Plastic Free Zone and is a no Smoking Zone, Encouragement to Use Cycle (Maintenance of Cycle Stand).</p>

<p>Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link</p> <p>https://surividyasagarcollege.org.in/FileDetails/Upload/2022-11-03/7.2.1%203.11.22.pdf</p>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

<p>Introduction of Open Book Examination System Annual Students Seminar (Participation from All Streams, Departments and Shifts) Annual Science Exhibition Fare Publication of Wall Magazine by Each Department Cine Society (Annyochitra) Drama Club College Cooperative to help the Employees in Need. RTI Cell Equal Opportunity Cell ICC Cell Anti Ragging Committee Squad Grievance Redressal Career Counselling and Placement assistance cell</p>

Provide the weblink of the institution

<https://surividyasagarcollege.org.in/FileDetails/Upload/2022-11-03/7.3.1%203.11.22.pdf>

8.Future Plans of Actions for Next Academic Year

1. Promotion of green campus by means of tree plantation inside the campus, maintaining campus cleanliness and continually replacing old conventional light sources with power efficient lightings. 2. Increase/upgradation of books and journals in the College library 3. Training programme for office non-teaching staff on developing IT skill, computer skill etc. 4. Awareness programme for teaching staff and students on copyright and intellectual property right 5. Conducting seminar on career advancement of the academic faculty members of the college 6. Encourage the individual departments to conduct seminars/workshop 7. Encouraging interdepartmental faculty lecture programme 8. Repairing, renovation and upgradation of existing infrastructure 9. Encourage faculty members to register as research guide and guide students leading to PhD under the ambit of the University of Burdwan 10. To conduct workshop on National Academic Depository and possibly link to IIRS programmes.